

Contracts - Grants

7th Original Return of Expenditures
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DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center
Financial Management Service
Division of Cost Allocation

ASSOC.

June 29, 2000

JUL 5 2000 Cohen Building-Room 1067
330 Independence Avenue, S.W.

Washington, DC 20201
PHONE: (202)-401-2808
FAX: (202)-619-3379

V. C. FINANCE

Mr. Steven W. Rhew
Associate VC for Finance
University of North Carolina at Greensboro
254 Mossman Building
Greensboro, NC 27412-5001

Dear Mr. Rhew:

The original and one copy of the facilities and administrative (F&A) cost Rate Agreement are enclosed. This Agreement reflects an understanding reached between your organization and a member of my staff concerning the rate(s) that may be used to support your claim for facilities and administrative costs on grants and contracts with the Federal Government.

Please have the original signed by an authorized representative of your organization and return it to me, retaining the copy for your files. We will reproduce and distribute the Agreement to the appropriate awarding organizations of the Federal Government for their use.

A F&A cost proposal, together with the supporting information, are required to substantiate your claim for F&A costs under grants and contracts awarded by the Federal Government. Thus, your next proposal based on actual costs for the fiscal year ending 06/30/03, is due in our office by 12/31/03.

Sincerely,

Charles J. Seed
Charles J. Seed
Director

Division of Cost Allocation

Enclosures

PLEASE SIGN AND RETURN THE ORIGINAL OF THE RATE AGREEMENT

COLLEGES AND UNIVERSITIES RATE AGREEMENT

COPY

EIN #: 1566001468A1

DATE: June 29, 2000

INSTITUTION:

University of North Carolina at Greensboro
254 Mossman Building
Greensboro

FILING REF.: The preceding Agreement was dated July 9, 1997

NC 27412-5001

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTION I: FACILITIES AND ADMINISTRATIVE COST RATES*

RATE TYPES: FIXED FINAL PROV. (PROVISIONAL) PRED. (PREDETERMINED)

TYPE	EFFECTIVE PERIOD		RATE (%)	LOCATIONS	APPLICABLE TO	
	FROM	TO				
PRED.	07/01/00	06/30/01	55.0	On-Campus	All Programs	(1)
PRED.	07/01/00	06/30/01	27.0	Off-Campus	All Programs	(1)
PRED.	07/01/00	06/30/04	29.0	On-Campus	All Programs	(2)
PRED.	07/01/00	06/30/04	13.0	Off-Campus	All Programs	(2)
PROV.	07/01/04 UNTIL AMENDED		Use same rates and conditions as those cited for fiscal year ending June 30, 2004.			

*BASE:

Other. See Special Remarks Section of this Agreement.

INSTITUTION:
University of North Carolina at Greensboro

AGREEMENT DATE: June 29, 2000

SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:

Fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

TREATMENT OF PAID ABSENCES:

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims for the costs of these paid absences are not made.

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s), the off-campus rate will apply. Actual costs will be apportioned between on-campus and off-campus components. Each portion will bear the appropriate rate.

Fringe benefits include: FICA, retirement, hospitalization and unemployment insurance.

Equipment means an article of nonexpendible tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

BASE:

(1) For FY01, the base is direct salaries and wages including vacation, holiday, sick pay and other paid absences but excluding all other benefits for awards already made on the salary and wage basis.

(2) Effective July 1, 2000, the University changed its base to modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first \$25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant or subcontract in excess of \$25,000.

INSTITUTION:
University of North Carolina at Greensboro

AGREEMENT DATE: June 29, 2000

SECTION III: GENERAL

A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions: (1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the discretion of the Federal Government.

B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an estimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER FEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-21 Circular, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:

If any Federal contract, grant or other agreement is reimbursing facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:
University of North Carolina at Greensboro

(INSTITUTION)

Philip H. Richman
(SIGNATURE)

Philip H. Richman
(NAME)

Vice Chancellor for Business Affairs
(TITLE)

7/10/2000
(DATE)

BY THE COGNIZANT AGENCY
ON BEHALF OF THE FEDERAL GOVERNMENT:

DEPARTMENT OF HEALTH AND HUMAN SERVICES
(AGENCY)

Charles J. Seed
(SIGNATURE)

Charles J. Seed
(NAME)

DIRECTOR, DIVISION OF COST ALLOCATION
(TITLE)

June 29, 2000
(DATE) 0311

HHS REPRESENTATIVE: Lisa Walsh
Telephone: (202) 401-2808